This tool was approved by the Housing Solutions Board on Friday, 8/23/2024

2024 Ranking Factor	Max Score Act Score	5 (or 10)	4 (or 8)	3 (or 6)	2 (or 4)	1 (or 2)
Agency and Project Eligibility	1					The Executive of our agency read, understands and complies with regulations listed in the HUD Esnaps application
Organization Requirements	1					Our agency is a Non-Profit 501(c)3 or eligible govt agency
Grant Agreement Requirements	1					Our agency has submitted the appropriate forms and registrations listed in the local supplemental application and the esnaps application
Housing First	1					Project uses a Housing First approach, defined by HUD
Low Barrier to Entry	1					Project confirms a low barrier to entry, defined by HUD
Moving Persons rapidly into housing	1					Project moves people rapidly into housing, defined by HUD
Religious Requirements	1					Agency complies with Executive Order 13559.
Fair and Equal Housing	1					The project is available to ALL eligible individuals and families regardless of sexual orientation, gender identity and marital status.
Not separating family members	1					Agency ensures not to deny admission to or separate any family members from other members of their family based on age, sex, gender or disability when entering shelter or housing
Affirmatively Furthering Fair Housing	1					Agency will affirmatively further fair housing as detailed in 24 CFR 578.93(c), and ensure that outreach is conducted to homeless who are least likely to request services in the absence of special outreach.

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Review Independent Audit	5		No independent audit findings were reported.	Audit findings do not indicate misconduct and led to demonstrated process improvement.	Audit findings do not indicate misconduct and did not result in process improvement.	Audit findings indicate misconduct that may result in recapturing of funds.	Audit findings indicate misconduct that resulted in recapturing of funds or audit not completed.
Review CoC Membership Involvement	5		Agency is involved in 5 or more on-going CoC related initiatives.	Agency is involved in 4 ongoing CoC related initiatives.	Agency is involved in 3 ongoing CoC related initiatives.	Agency is involved in 2 ongoing CoC related initiatives.	Agency is involved in 1 or fewer on-going CoC initiatives.
HUD Priority 1: End Homelessness for all persons	5		Project provides Permanent Supportive Housing Beds.	Project provides Rapid Rehousing Beds with a focus on obtaining permanent housing at exit.	Project provides rent and/or rental deposit that results in permanent housing destination at exit.	Project provides direct housing search assistance including referrals to financial assistance.	Project provides resources for housing search but does not provide direct assistance or referrals.
HUD Priority 2: Use a Housing First approach	5		Project demonstrates barrier free entry and does not have service participation requirements or preconditions	Project demonstrates barrier free entry and has service participation requirements or preconditions.	Project demonstrates 1 barrier to entry and has service participation requirements or preconditions.	Project demonstrates 2 barriers to entry and has service participation requirements or preconditions.	Project demonstrates greater than 2 barriers to entry and has service participation requirements or preconditions.
HUD Priority 3: Reduce unsheltered homelessness	3				Project includes scope that directly addresses the goal of reducing unsheltered homelessness	Project includes scope that indirectly addresses the goal of reducing unsheltered homelessness	Project does not include scope that addresses the goal of reducing unsheltered homelessness
HUD Priority 4: Improve system performance	3				Project includes scope that directly addresses the goal of improving system performance	Project includes scope that indirectly addresses the goal of improving system performance	Project does not include scope that addresses the goal of improving system performance
HUD Priority 5: Partner with housing, health and service agencies	5		Project demonstrates a referral process that identifies barriers and links clients to community resources.	Project demonstrates development of a referral process that identifies barriers and links clients to community resources.	Project has community resource fliers and information available for clients but does not assist with linking clients to resources.	Project is aware of community resources and recognizes the need for a referral process that connects clients to those resources.	Project is not aware of community resources and/or does not link clients with community resources.
HUD Priority 6: Advance Racial Equity and address racial disparities - listed below	5		Project meets 6-7 equity factors, listed below.	Project meets 5 equity factors.	Project meets 4 equity factors.	Project meets 2-3 equity factors.	Project meets 0-1 equity factors listed below.
HUD Priority 7: Improve assistance to LGBTQ+ individuals	3				Project provides a direct focus on improving assistance to LGBTQ+ individuals	Project includes some focus on improving assistance to LGBTQ+ individuals	Project provides no focus on improving assistance to LGBTQ+ individuals
HUD Priority 8: Engage persons with lived experience of homelessness	5		Project engages 3 or more persons with lived experience		Project engages 1-2 persons with lived experience		Project does not include input from anyone with lived experience
Review Service Delivery for Special Populations - listed below	5		Project serves all 7 special populations listed below	Project serves 6 of 7 special populations.	Project serves 5 of 7 special populations.	Project serves 4 of 7 special populations.	Project serves 3 or fewer special populations.
Severity of Needs	5		Project scope directly addresses the severity of needs and vulnerabilities of the population served.		Project scope indirectly addresses the severity of needs and vulnerabilities of the population served.		Project scope does not address the severity of needs and vulnerabilities of the population served.

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Increase of beds for special populations	5		Project adds 5 or more new units to the HIC		Project adds 1-4 new units to the HIC		Project does not increase the number of units on the HIC
Provides a Coordinated Assessment System	5		Project demonstrates an assessment system of client needs and prioritization of assistance/referral.	Project demonstrates an assessment system of client needs but does not prioritize assistance/referral based on this assessment.	Project demonstrates a prioritization system/referral process that is not based on assessment of client needs.	Project is developing a prioritization system that is based on assessment of client needs.	Project does not provide an assessment system of client needs and prioritization of assistance.
Standardized Assessment	1						Agency uses and prioritizes housing placement by utilizing a standardized assessment tool
Housing Placement	1		Agency participates in county wide housing prioritization placement meetings (IST) or comparable meeting for DV				Agency participates in county wide housing prioritization placement meetings (IST) or comparable meeting for DV
Review Length of Stay	10		RRH/PSH: 0-15 days from project entry to residential move in; TH: 0-6 months project stay	RRH/PSH: 16-30 days from project entry to residential move in; TH: 6-12 months project stay	RRH/PSH: 31-45 days from project entry to residential move in; TH: 12-18 months project stay	RRH/PSH: 46-60 days from project entry to residential move in; TH: 18-24 months project stay	RRH/PSH: 60+ days from project entry to residential move in; TH: 2-5 years project stay
Review Permanent Housing Destinations	10		≥80% exit to permanent housing destination or remain in PSH project.	80%<70% exit to permanent housing destination or remain in PSH project.	70%<60% exit to permanent housing destination or remain in PSH project.	60%<50% exit to permanent housing destination or remain in PSH project.	Less than 50% exit to permanent housing destination or remain in PSH project.
Review Overall Increase in Income	10		≥30% increase income at end of operating year or at exit.	30%<25% increase income at end of operating year or at exit.	25%<20% increase income at end of operating year or at exit.	20%<15% increase income at end of operating year or at exit.	Less than 15% exit with increased income at end of operating year or at exit.
HMIS Participation	5		Project will participate in HMIS or comparable database for DV				Project will not participate in HMIS or comparable database for DV
HMIS Data Quality	5		Project has less than 10% missing data.	Project has between 11%- 25% missing data.	Project has between 26%- 50% missing data.	Project has between 51%- 75% missing data.	Project has over 75% missing data.
Assess Spending	5		Demonstrates draws against grant that are consistent in amount and timing. Funds are completely spent by year end and no funds were recaptured.	Demonstrates draws against grant that are consistent in amount and timing. <25% of grant was recaptured.	Demonstrates draws against grant that are consistent in amount and timing. Between 25-75% of grant was recaptured.	Demonstrates draws against grant that are inconsistent in amount and timing. >75% of grant was recaptured.	Does not provide evidence of draws against grant. Did not spend any funds.
Documented, secured minimum match	1						Eligible Match is no less than 25% of hte total request
Project/Budget is financially feasible	5		Project budget appears to be financially feasible based on scope				Project budget is unlikely to be executed with financial success

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Review HUD Monitoring	5			HUD monitoring findings resulted in process improvement and have been submitted to HUD and approved.	HUD monitoring findings resulted in process changes that have been submitted to HUD for approval.	HUD monitoring findings resulted in process changes that were submitted to HUD and not approved.	HUD monitoring findings resulted/will result in recapturing of HUD funds.
Review timeliness of HUD APR Submission	5		APR submitted within 30 days of project end.	APR submitted within 60 days of project end.	APR submitted within 90 days of project end.	APR submitted within 120 days of project end.	APR submitted greater than 120 days of project end.
Review Overall Performance Measure Results	5		Project met all 3 performance measures.	Project met all performance measures given a 5% adjustment.	Project met 2 of 3 (2/3) performance measures.	Project met 1 of 3 (1/3) performance measures.	Project did not meet any performance measures.
NEW Projects: Grant Utilization	5		Grant represents 25% or less of program expense		Grant represents 25-60% of program expense		Grant represents 6-75% of program expense
NEW Projects: Cost Per Client	5		Project is more cost-effective compared with other projects of similar type		Project is similar in cost compared to other projects of similar type.		Project is more expensive than other projects of similar type.
NEW Projects: Number of Clients	5		Project serves 15 or more clients		Project serves 5-15 clients		Project serves less than 5 clients
Bonus: Youth Programs	3				*Youth projects are a HUD priority for supportive services and housing of youth and unaccompanied minors. Please give any youth projects an extra 3 pts.		
Bonus: Reallocated Funds	3				*Project reallocated funds to meet HUD goals. Please give any project that has reallocated funds an extra 3 points.		
Bonus: New or innovative program	5		* Project provides a new or innovative program to address our CoC service response system. Projects may receive up to 5 extra points.				

Total 168

Serve Special Populations:

- 1. Chronic Homeless
- 2. Veterans
- 3. Youth
- 4. Domestic Violence Victims
- 5. Individuals who identify LGBTQ+
- 6. Individuals with Disability
- 7. Families with children

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**HUD Equity Factors:** 

Agency Leadership, Governance, and Policies

- 1. Recipient has BIPOC individuals in managerial and leadership positions
- 2. Recipient's board of directors includes representation from persons with lived experience
- 3. Recipient has process for receiving and incorporating feedback from persons with lived experience
- 4. Recipient has reviewed internal policies and procedures with an equity lens and has a plan for updating policies that currently center white dominant culture

#### **Program Participant Outcomes**

- 5. Recipient has reviewed program participant outcomes with an equity lens, including the disaggregation of data by race, ethnicity, gender identity, and/or age
- 6. Recipient has identified programmatic changes needed to make program participant outcomes more equitable and developed a plan to make those changes
- 7. Recipient is working with HMIS lead to develop a schedule for reviewing HMIS data with disaggregation by race, ethnicity, gender identity, and or/age