

## Winter Shelter Request for Proposals Q&A

1. Is there any plan for coordinated conversations among likely applicants?

No. However, there is an expectation that coordination will occur throughout the project—for example, referrals.

If organizations or groups would like assistance from the CoC in coordinating conversations prior to the submission of the RFP, we are happy to support that process.

Please email CoC Director Patrese Griffin at [p.griffin@uwscmi.org](mailto:p.griffin@uwscmi.org) with the subject line:

Winter Shelter RFP / Coordinated Conversation Request

In your email, be sure to include your availability and a brief description of the support you are seeking.

2. What's the preferred current estimate of anticipated needs/capacity for the winter?

Factoring 2025 PIT Count data and information from Kalamazoo Gospel mission regarding number of beds that will be reduced, at minimum, there should be accommodations for 160 people

3. Are the needs estimates already giving shape to likely % priorities for the \$700k?

No.

4. Are the shelters to run from Nov 1, 2025, to March 31, 2026?

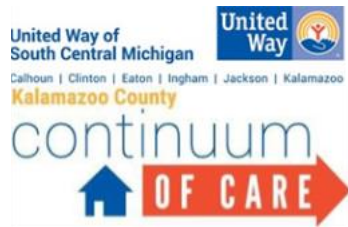
Yes

5. The RFP mentions a particular emphasis on adult men. Is the overnight shelter framework intended to serve only adult men, or can it also include other populations?

The focus is on adult men however, all populations can be served

6. The guidance states, "Proposals should avoid duplication of existing services and coordinate with known providers." Since MwC is the only daytime shelter in Kalamazoo, would other applicants be expected to coordinate with us? We would be happy to partner with other providers.

While several organizations and groups in Kalamazoo County have offered daytime winter shelter options in recent years, it's important that services are not duplicated—whether related to food, case management, or other supports. The intent is for providers to work



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collaboratively to ensure that all community needs are met in a coordinated and effective manner.

7. The RFP notes “coordination with emergency services and social service providers.” Could you clarify what emergency services are being referred to?

Coordination with Emergency Services with Kalamazoo County should there be an emergency declared during the time this temporary shelter is open.

8. Regarding “reporting on case management services,” is it expected that a social service worker be on site during nighttime hours?

There is an expectation that case management services are available to occupants, whether a social service worker is on hand during check ins, throughout the evening, or in the morning before guests depart will be up to the organization leading the winter shelter. There is an expectation to include what services are available and when.

9. How do you define “incident report”? For example, would a verbal altercation qualify?

An incident report is a formal, written document that details an unexpected event, such as an accident, injury, near-miss, or security breach, along with the circumstances surrounding it. If the verbal altercation arose to the level of incident report, then yes, it would qualify.

10. The RFP references “separate or safe accommodation for families with children and individual adults (if applicable).” Is it required that proposals serve both families and individuals, or can they focus on one population?

Ideally, the shelter should be able to accommodate all populations, however there is an emphasis on adult males.