

FY26 HUD CoC Renewal Application - Calhoun County CoC



This renewal application should be completed by all renewal applicants that seek to renew their projects without significant changes. If a project is switching the total number served on new project type, a new project application should be submitted.

The competition will close on Wednesday, August 26, 2026. The local application and esnaps application with attachments are **due to CoC Director, Patrese Griffin via p.griffin@uwscmi.org, by 4pm Monday July 27th, 2026.**

The local application must be submitted electronically. If the esnaps application is not available before the local application deadline, attach the budget/match form and all attachments as noted in the local application.

^ required

Project and Agency Information

1. Agency Name *

2. Project Name *

3. Project Start and End Date *

4. Total HUD funding request (project amount and GIW must match unless project is voluntarily seeking a reduction through reallocation) *

5. Is your project targeted towards the following populations? Check all that apply *

Aging or elderly individuals experiencing homelessness

Individuals with a high level of medical needs

Neither

6. Select the Project Type *

- Permanent Supportive Housing
- Joint Transitional and Rapid Rehousing
- SSO-CE
- Homeless Management Information System (HMIS Lead Agency Only)

7. Is this application for the consolidation of two or more projects? If so, please provide the name and start date of each project *

8. Is this project seeking a voluntary reduction through reallocation? If so, please provide an updated estimate of the total number of households served as well as proposed updated bed and unit inventory information, if applicable. *

HUD Thresholds

9. Does the agency have an acceptable organizational audit/financial review? If not, explain. If yes, ensure it is submitted with attachments and sent in an email to calhouncoc@uwscmi.org as part of the application submission process. *

10. Were draws of the funding completed at least quarterly in eLOCCS? If not, explain why and how this will be improved. *

11. Calculate the utilization rate for the project's last completed grant year. List the total award and the final total drawn down from eLOCCS. Divide the total drawn by the total award, then multiply by 100 for the percent. This is the utilization rate. *

12. If there were unspent funds noted in the calculation above, explain why the grant was not fully expended and plans to improve project utilization. *

13. Has your organization been monitored by HUD in the last three (3) years? If yes, send an email to calhouncoc@uwscmi.org with the following attachments: monitoring report by HUD, applicant's response to any findings, documentation from HUD that finding or concern has been satisfied, and any other relevant documentation. *

No

Yes

14. **Participation in Coordinated Entry** HUD requires all funded programs participate in the local community's Coordinated Entry Process. Does your agency participate in Coordinated Entry? *

Yes

No

15. Describe the project and agency's participation in Coordinated Entry. Response must include the following:

- How is your agency ensuring referrals are coming in from By Name List
- How does your agency ensure staff have training to complete CE assessments
- How do you ensure clients served by non-CoC funded resources are quickly or immediately referred to Coordinated Entry

*

16. The project applicant will not operate drug injection sites or "safe consumption sites" in violation of 21 U.S.C. 856(a)(1), knowingly permit the use or distribution of illicit drugs on property under their control in violation of 21 U.S.C. 856(a)(2), or knowingly distribute drug paraphernalia in violation of 21 U.S.C. 863. This is consistent with the objectives outlined in Section III.B above and is consistent with the requirements of 2 CFR 200.300(a). (This certification is not a requirement that program participants must be sober in order to receive assistance, participate in treatment in order to receive assistance, or be evicted or exited from assistance for a first-time violation of a drug-related program policy or lease requirement.) Answer below if the applicant is in compliance with this requirement. If not, explain *

17. The project applicant will not engage in illegal racial discrimination. This is consistent with the requirements of 2 CFR 200.300(a). Answer below if the applicant is in compliance with this requirement. If not, explain. *

Project and Agency Overview

- 18. Provide a narrative description that covers the entire purpose, design, and scope of this project. Responses should detail the goals of the project, the target population for the project, how participants are served within the project, including connections to services outside the project, the ongoing community need for the project, and note any changes to the project from its last application. *

- 19. How does/will your project identify individuals experiencing serious mental illness and connect them with the services necessary to promote stability, including models that combine intensive care coordination and assertive outreach with comprehensive treatment? *

- 20. Do/will you provide or partner with a provider who provides outpatient treatment for mental health and substance use disorders? Please describe the range of appropriate levels of care, psychosocial interventions, medication management, suicide prevention, and recovery supports provided. *

- 21. Do/will you provide or partner with a provider that provides access to peer recovery specialists or other forms of peer support and recovery navigation? Please describe. *

- 22. Do you have any partnerships with entities providing services in connection with drug court or other specialty courts serving individuals with mental and substance use disorders, assisted outpatient treatment, and inpatient treatment? Please describe how you coordinate with these providers to support housing stability and movement towards independence. *

HUD Priorities

23. Does the project currently require supportive service participation as a condition of continued housing? If not, describe how you keep participants engaged in services. *

24. Select your project type to continue the application *

PSH, Joint TH/RRH, SSO- CE

HMIS

HMIS Objective Criteria

25. Technical Expertise

Select any of the following that are true for this project *

- Knowledge of HMIS data and technical requirements
- Attend HMIS training opportunities
- Attend software training opportunities
- Get connected to HMIS related distributions lists/listservs/social media
- Participate in HMIS regional collaboratives

26. System Administration

Select any of the following that are true for this project. *

- Ensure that all HMIS users understand their roles in HMIS through offering trainings and personal guidance in conjunction with CoC leadership, agency program managers/supervisors, and identified needs.
- Provide oversight of each Agency Administrator related to reporting compliance, and data quality.
- Ensure that all HMIS system administration, technical support, security, privacy, data quality, training, and reporting follows and adheres to the most current MSHMIS Operating Policies and Procedures.
- Add, remove, or update user account information, resent passwords, set and monitor end user access levels for all end users.
- Ensure correct setup of all CoC projects in HMIS
- Customize/configure workflows within the capacity of the software as authorized by the CoC, and in accordance with the statewide Privacy Plan, Privacy Notice, and data use and disclosure agreements
- Provide supports to agencies using non-HMIS programs with a comparable database approved by the COC

27. Technical Support

Select any of the following that are true for this project. *

- Monitor data collection and review report compliance with HUD standards and federal and state partner requirements, when applicable
- Design and implement an HMIS user forum
- Cultivate and maintain support and understanding of HMIS
- Attend all relevant CoC workgroup or committee meetings

28. HMIS Security and Privacy

Select any of the following that are true for this project *

- Establish policies, procedures, and conduct security standard monitoring.
- Implement a System Security Plan following the most updated MSHMIS Operating Policies and Procedures
- Establish CoC policies, procedures for the Privacy Notice; client authorization form (Release of Information);and electronic and paper documents containing personal identifying information (i.e. intake forms, assessment tools. By Name Lists, referral forms, etc.) following the most updated MSHMIS Operating Policies and Procedures
- Ensure compliance with annual privacy trainings for all HMIS users

29. Training

Select any of the following that are true for this project *

- Master ServicePoint and mid-level system administration processes
- Attend all ServicePoint and HMIS related training sessions and webinars
- Provide planning, training and implementation to additional agencies that may come on board
- Implement a regular training plan for HMIS end-users that ensures all required HMIS participants have received training and orientation on their specific programs and CoC additional requirements
- Assist agency personnel with a variety of HMIS related issues, troubleshooting problems as they arise
- Provide training on system security, privacy, and HMIS policies and procedures
- Provide training on report generation, relevant to audience or funders in accordance with CoC established Data Quality Management Plan (APR, LSA, ESG, CAPER, SPMs, etc.)
- Provide agency and program level training on HMIS report generation and enhance data comprehension for analysis
- Compile a training log with list of current users and training requirements. Keep track to ensure everyone is doing the yearly required training

30. Data Quality

Select any of the following that are true for this project *

- Establish and maintain data quality policies and procedures
- Test monitor, validate and verify the HMIS programs are collecting required data elements
- Monitor data quality in accordance with the CoC established Data Quality Management Plan
- Work with end users to identify and resolve data quality issues. Continue to regularly monitor until compliance is reached

31. Reporting

Select any of the following that are true for this project. *

- Extract, compile and analyze HMIS data in accordance with CoC policies and procedures, to support service program staff in the creation and submission of federal and state projects reports.
- Extract, compile and analyze HMIS data in accordance with CoC leadership and Data Standards Workgroup.
- Coordinate creation of new reports when needed for system design or measurement changes and/or CQI initiatives.
- Extract, compile and analyze HMIS data, in accordance with CoC policies and procedures, including creation and submission of HUD required reporting on behalf of the CoC.
- Prepare and submit all CoC level Federal and State HMIS reports, including but not limited to the PIT, HIC, SPM's, LSA and ESG reports.
- Provide HMIS data for HUD collaborative application and MSHDA ESG Exhibit 1.

32. Data Quality and Analysis Function

Select any of the following that are true for the project *

- Assist with CoC leadership and committees in analyzing data trends and measuring outcomes on both an agency and CoC level.
- Facilitate HMIS data related sub-committee upon direction of CoC leadership
- Develop and provide ongoing reports to federal sources and analyze for system performance improvements
- Routine monitoring of data quality, formal report preparation and mining of the database to respond to informational requests.

33. HUD Requirements

Select any that are true for this project. *

- The HMIS collects all Universal Data Elements as set forth in the HMIS Data Standards
- Has the ability of the HMIS to un-duplicate client records
- The HMIS produces all HUD-required reports and provides data as needed for HUD reporting (e.g. APR, quarterly reports, data for CAPER/ESG reporting) and other reports required by other federal partners

System Performance - Scorecard

34. Did your project submit the last applicable APR within the required period, that is within 90 days of the end of your agencies operating year? *

35. Select the project type for the next questions *

- Permanent Supportive Housing
- Supportive Services Only (CE)
- Joint TH-RRH
- HMIS

36. **Enrollment in Non-Cash Benefits** can be supplemented with resources from other public or private sources that may include mainstream health, social, and employment programs such as Medicare, Medicaid and SNAP. What percentage of the clients at exit are connected with these types of resources? *

37. **Participation in Supportive Services** Does your agency require project participants take part in supportive services (e.g. case management, life skills, substance use treatments). If yes, send the following attachments via email to calhouncoc@uwscmi.org:

- Agreements
- Leases
- Any documentation that outlines participation requirements

*

- Yes
- No

38. Select the project type for the next questions *

- Permanent Supportive Housing
- Joint TH-RRH

- 39. **Retention and Successful Housing Placement from PSH** Successful housing outcomes are one of the most important measures of program success. What is the percentage of persons that exited to a permanent housing destination? What is the percentage of persons that exited into an unsubsidized permanent housing destination? *

- 40. **Returns to Homelessness** Reducing returns to homelessness is one of the most important measures of program success. What is the percentage of persons returning to homelessness from PSH project *

- 41. **Income Growth for Stayers** Improving someone's access to financial resources is crucial to reducing the person's vulnerability to homelessness. HUD is encouraging CoCs to increase program participants' income through the NOFO and System Performance Measures. What is the percentage of adults who increased total income (earned and non-employment) over the reporting period? What is the percentage of adults who increased earned income over the reporting period? *

- 42. **Income Growth for Leavers** Improving someone's access to financial resources is crucial to reducing the person's vulnerability to homelessness. HUD is encouraging CoCs, through the NOFO and System Performance Measures, to increase program participants' income. What is the percentage of adults who increased total income (earned and non-employment) over the reporting period? What is the percentage of adults who increased earned income over the reporting period? *

- 43. **Retention and Successful Housing Placement from Th-RRH** Successful housing outcomes are one of the most important measures of program success. What is the percentage of persons that exited to a permanent housing destination? *

- 44. **Returns to Homelessness** Reducing returns to homelessness is one of the most important measures of program success. What is the percentage of persons returning to homelessness from the TH-RRH Project? *

45. **Income Growth for Stayers** Improving someone's access to financial resources is crucial to reducing the person's vulnerability to homelessness. HUD is encouraging CoCs to increase program participants' income through the NOFO and System Performance Measures. What is the percentage of adults who increased total income (earned and non-employment) over the reporting period? What is the percentage of adults who increased earned income over the reporting period? *

46. **Income Growth for Leavers** Improving someone's access to financial resources is crucial to reducing the person's vulnerability to homelessness. HUD is encouraging CoCs, through the NOFO and System Performance Measures, to increase program participants' income. What is the percentage of adults who increased total income (earned and non-employment) over the reporting period? What is the percentage of adults who increased earned income over the reporting period? *

47. **Successful Permanent Housing Placements (Exits)** Successful housing outcomes are one of the most important measures of program success. It is also CoC Performance Measure 7.b.2. What is the percentage of clients served exited to a permanent housing destination? *

48. **Enrollment in Non-Cash Benefits** Projects can be supplemented with resources from other public or private sources, that may include mainstream health, social, and employment programs such as Medicare, Medicaid, SSI and SNAP. What is the percentage of clients at exit are connected with these types of resources? *

System Performance

49. Describe any strategies and/or efforts made during the last 12 months to improve program outcomes.

- Discuss how your agency has used data to identify ways to improve services, program design, staff development, and/or outcomes shown through performance measures,.
- Describe how the implemented changes have improved both your organization and your project outcomes

*

50. Is this a project dedicated to survivors of domestic violence or other types of violence as outlined in paragraph 4 of the homeless definition? *

Yes

No

51. Detail how the project ensures and increases the safety of project participants. *

52. Detail how the applicant uses a trauma-informed, survivor-centered approach in service delivery. *

53. Cost Effectiveness

Select all of the options below that are true for this project *

- The cost is necessary for housing or service delivery
- The cost reasonable compared to market rates
- There are proper procurement processes (competitive bids, no conflicts)
- The cost able to be allocated to the grant
- Outcomes are measurable and reported
- Efficiency metrics show appropriate use of funds
- Costs are consistent with organizational and federal policies

54. Select the project type to continue the application *

- PSH, Joint TH/RRH, SSO-CE
- HMIS

55. Costs per positive exit

Calculate the cost of permanent housing retention or exit by dividing the total project budget by the total of both project stayers and those exiting to positive housing destinations. The amount is your cost per positive destination. *

56. What percentage of the households served had zero income at project entry? *

57. Describe how the project will be supplemented with resources from other public or private sources that may include mainstream health, social, and employment programs such as Medicaid, Medicare, SSI and SNAP *

58. Describe the agency's process for addressing and resolving complaints from the public. Has the agency received any complaints about this project in the last year? *

Supportive Services

59. **Supportive Services** For ALL the supportive services that are available to participants, indicate who will provide them (applicant, sub-recipient, sub-recipient, partner, non-partners). Applicant means the agency completing the applications for funding will directly provide the service, sub-recipient means the grant sub-recipient will directly providers the service and an MOU has been signed; Partner means someone with whom the applicant has a contract agreement with; Non-partner is an organization who will provide the direct service but with whom the applicant does not have a direct relationship.

	Applicants	Sub-recipient	Partner	Non-Partners	Not Provided
Assessment of Service Needs	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Assistance with Moving Costs	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Case Management	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Child Care	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Education Services	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Employment Assistance and Job Training	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Food	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Housing Search and Counseling	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Legal Services	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Life Skills Training	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Mental Health Services	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Outpatient Health Service	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Outreach Services	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Substance Abuse Treatment Services	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

60. **Supportive Services** For ALL the supportive services that are available to participants, indicate how often they will be provided using the chart below.

	Weekly	Monthly	As Needed	N/A
Assessment of Service Needs	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Assistance with Moving Costs	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Case Management	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Child Care	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Education Services	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Employment Assistance and Job Training	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Food	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Housing Search and Counseling	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Legal Services	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Life Skills Training	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Mental Health Services	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Outpatient Health Service	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Outreach Services	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Substance Abuse Treatment Services	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

61. Is substance use treatment available on-site? Please list the provider(s) *

62. Is behavioral healthcare available on-site? Please list the provider(s). (i.e. assisted living, residential treatment) *

63.

1. Please list any policies for:

- Assessing program participant need for higher levels of care (i.e. assisted living, residential treatment)
- Assessing program participant readiness for moving on to unsubsidized or other permanent housing

*

64. Does your project require engagement in substance abuse treatment services as a condition of continued participation in the program? How many units are proposed that require this participation? *

65. Does your project operate sober housing in accordance with 24 CFR 578.93(b)(5)? *

66. What percentage of your proposed funding request is for supportive services? Please also describe the value of leveraged funds, match, and other formal partnerships providing supportive services. *

Budget

67. Has the applicant completed the separate budget and match tables and submitted them by the application due date?NOTE: This document is not required if you submit an eSNAPS application with required attachments. *

Yes

No

Checklist of Required Attachments

For full points, ensure that the following attachments are completed and submitted via email at calhouncoc@uwscmi.org by the deadline.

68. Required attachments *

- Organizational audit/financial review as stated in Question 9
- HUD Monitoring Documentation as stated in Question 12
- Any documentation that outlines participation requirements as stated in Question 37
- Budget and Match Worksheet (not required if the eSNAPS application is available before the local application due date)
- eSNAPS project application and required attachments (only required if the eSNAPS application is available before the local application due date)

69. **Attestation** By selecting "yes" below, you are affirming the following statements to be true:

1. If awarded Continuum of Care Funds by the U.S. Department of Housing and Urban Development, this project will comply with all program regulations as found in the Continuum of Care program Interim Rule 24 CFR Part 578. The project will also comply with all other federal, state, and local regulations.
2. The organization will enter required project and client data into the Homeless Management Information System (HMIS) in accordance with the HMIS Data Standards and HMIS Policies & Procedures
3. The funded project will participate in the CoC Coordinated Entry System and adhere to Coordinated Entry (CE) policies and procedures per the specific project type.
4. Data submitted with this project application is complete, accurate and correct.
5. It is understood that, should this project be eligible for an appeal, no appeal may be made based on having initially submitted incomplete, incorrect, or inaccurate data.
6. It is understood that details on the criteria and process for which my agency may submit an appeal to the Calhoun County Continuum of Care and are found in the grievance policy and any appeal decisions are made by the Calhoun County Continuum of Care Appeals committee are final.
7. It is understood that projects submitted to HUD will be submitted in accordance with ranking policies to be developed for these projects that such project ranking decisions are final. I can find information on prioritization from the Calhoun County CoC website
8. It is understood that the Housing Solutions Board is responsible for making decisions on which projects are submitted to HUD each year as part of the annual CoC Competition, and that the ultimate decision in whether a project is funded is made by HUD. It is further understood that 24 CFR 578.35 describes certain situations in which an agency may submit an appeal directly to HUD. It is agreed that the submission of an appeal to HUD, in accordance with HUD's policies and procedures is the final recourse that may be taken for the project.
9. The individual submitting is the approved applicant for their agency's application for the HUD CoC program funding and is acting in accordance with their Board and applicable supervisor's consent and knowledge.

Scoring Adjustments

It is understood that the grants review committee may deduct points if any of the following are true: 1. The application is not submitted on or before the due date 2. All attachments are not submitted on or before the due date. 3. The application is not completed or the answers given are not accurate. *

- Yes
- No

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